

DD/A DAILY ACTION SUMMARY

25 March 1954

<u>Originating Office</u>	<u>Subject</u>	<u>Action</u>
SA/DDA:WEB 25 March 54	Memorandum for Chief of Logistics, subject: "CIA Telephone Directory for Operations Coordinating Board" requesting Mr. Elmer B. Staats be put on our regular distribution list. ER-5-3067	Signed by A-DD/A. Orig. fwded to add., 2 cc - DD/I chrono & subject 25X1A9a
AD/Scientific Intelligence 10 February 54	Memorandum for DCI thru DD/I, subject: "Scientific Attache Program of the Department of State". ER-5-2045	Noted by WEB, handcarried by him to Mr. [REDACTED] O-DD/I. 25X1A9a
DD/I 25X1A7b 18 March 54	[REDACTED] ER-5-3496	Noted by WEB for LKW. Fwded to Mr. [REDACTED] 25X1A9a
Training 24 March 1954	Human Resources Program, DD/A Group III, schedule and participants. ER-5-3613	Fwded by DST to D/Sec, C/IO, GC, Compt, Chief, Mgmt.Trng. Div., 2 cc DD/A chrono and subject.
Chief of Logistics 18 March 54 25X1A 25X1A	Memorandum for A-DD/A, subject: "Procurement of Communications Equipment [REDACTED] recommending Comptroller be directed to place the sum of \$1,316,000 in Operation Stock Account 4-6895-10 for purpose of accomplishing Third Quarter FY 54 planned procurement. ER-5-3581	Approved by LKW 25 Mar 54. Orig. handcarried to Comptroller, cc: fwded via special messenger to 1 - C/LO, 1 - C/C&R, 1-C/PM/DDP, 1 - AD/Commo, 1-DD/P Admin. 2cc-DD/A chrono and subject.
SA/DDA:DST 25 March 54	Memorandum for Director of Training, subject: "Application for Industrial College of the Armed Forces - Mr. [REDACTED] w/att memo from Comptroller, re subject above, dated 15 Mar 54. ER-5-3552 5-3227	Signed by A-DD/A. O&I w/att fwded to add., 1cc - ES/DDA/CSB, 2cc - DD/A chrono and subject. 25X1A9a

<u>Originating Office</u>	<u>Subject</u>	<u>Action</u>
SA/DDA:DST 25 March 54 25X1A9a	Memorandum for Director of Training, subject: "Application for the National War College - Mr. John [REDACTED] w/att application. ER-5-3559 5-2925	Signed by A-DD/A O&I w/att fwded to add., lcc - ES/DDA/CSB, 2cc - DD/A chrono and subject.
SA/DDA:DST 25 March 54 25X1A9a	Memorandum for Director of Training, subject: "Application for the National War College - Colonel [REDACTED] w/att application and memoranda fr COA/DDP, Chief, FE re same subject. ER-5-2823 5-1890	Signed by A-DD/A O&I w/atts fwded to add., lcc - ES/DDA/CSB, 2cc - DD/A chrono and subject.
SA/DDA:DST 25 March 54 25X1A9a	Memorandum for Director of Training, subject: "Application for the National War College - Mr. Eugene [REDACTED] w/att memo fr D/SEC, dated 10 Mar 54, re subject above. ER-5-3323 5-3123	Signed by A-DD/A O&I w/atts fwded to add., lcc - ES/DDA/CSB, 2cc - DD/A chrono and subject.
Chief, RCS 22 March 54 25X1A	Memorandum for A-DD/A, subject: "Proposed CHANGE 4 [REDACTED] 'Incentive Awards Program'" w/att proposed change. ER-5-3521	Proposed Change signed by A-DD/A Orig. w/att fwded to C/RCS for publication. lcc DD/A subject, 1 cc buck slip in DD/A chrono.
SA/DDA:DST 25 March 54 25X1A6a	Memorandum for CIA Classification Control Officer, subject: "Designation of Persons to Assume Responsibility for Classification Control" delegation persons within Office of DD/A. ER-5-3544 EYES ONLY	Signed by A-DD/A. Orig. fwded to add., lcc - C/ PAPS, lcc - C/ RCS, lcc - [REDACTED] lcc - ES/DDA/CSB 2cc - DD/A chrono and subject.
A-DD/A 23 March 54	Memorandum for the Record, subject: "Presentation to the House Appropriations Committee of the CIA Budget for Fiscal Year 1955". ER-5-3579	Signed by A-DD/A Orig. handcarried to DCI, by LAQ. lcc - Mr. Pforzheimer and lcc - Mr. Saunders via special messenger 2cc - DD/A chrono and subject.

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Comptroller 23 March 54 25X1A2g 25X1A9a 25X1A2g 25X1A6a 25X1A9a	Memorandum for A-DD/A, subject: "Proposed Headquarters T/O for Project [REDACTED] Staff D/FI, dated 26 January 1954, w/att Tab A Memo for C/DDP-Admin fr [REDACTED] with T/O Proposal for Project [REDACTED] attached, Tab B Memo for ADD/A fr AD/P, Tab C Memo for DD/P fr AD/Commo. ER-5-3573	Approved by A-DD/A 25 Mar 54. O&I w/atts fwded to AD/P, 2cc - DD/P-Admin., lcc w/atts to Compt. lcc w/atts to MIS, lcc w/atts DD/A subject, lcc DD/A chrono.
Sr Rep, [REDACTED] 16 March 54 25X1A2d1 25X1A9a 25X1A6a	Cable, Air Pouch, to Chief, [REDACTED] attn Leonard [REDACTED], subject: "Administrative - Financial Instructions" requesting assistance, re allowances. ER-5-3608	lcc fwded via special messenger to Comptroller by LKW w/note "Please prepare cable for my signature & follow up w/dispatch for my signature. Would like to send cable today.
A-DD/A 25 March 54	Cable to Sr Rep, [REDACTED] from Director, re Medical Staff comments in response to request from NAC Staff. Blue memo for General Cabell from A-DD/A recommending his signature on cable. ER-5-3649 CAB 1979	Cable signed by A-DD/A, memo signed by A-DD/A. Cable & memo w/att basic fwded to DDCI for signature. 2cc - DD/A chrono and subject. lcc - fwded to C/MS.
Chief, RCS 5 March 54	25X1A [REDACTED]	
Chief of Logistics 23 March 54	25X1A Memorandum for Chief, Regulations Control Staff, [REDACTED] ER-5-3607	Noted by EDE. Fwded to C/RCS w/request fr EDE for brief statement of these and recommendations.

Originating Office

Subject

Action

A-DD/A

23 March 54

Memorandum for the Record, subject: "Conference with Mr. Taber, Chairman, House Appropriations Committee, Concerning CIA Budget Presentation for Fiscal Year 1955".

ER-5-3580

Signed by A-DD/A
Orig. handcarried
by IAQ to DCI.
lcc - Mr. Pforzheimer and lcc -
Mr. Saunders via
special messenger
2cc - DD/A sub.
and chrono.

25X1A9a

SA/DDA:DST

25 March 54

Memorandum for Director of Training, subject: "Application for Industrial College of the Armed Forces - Mr. [REDACTED] w/att application, memo for Director of Training, same subject, from Chief, C&R Staff, LO, dated 18 March 54.

ER-5-3533

5-3623

Signed by A-DD/A
Attached application approved
by A-DD/A. O&I
w/att fwded to
add., lcc of att
to C/IO, 2cc att.
to Trng. Officer
LO, lcc of att.
to C/C&R Staff,
lcc of memo to
ES/DDA/CSB, 2cc-
DD/A chrono and
subject w/att.

Comptroller

23 March 54

Memorandum for A-DD/A, subject: "Request for Transfer of Slot BG-152 (EE Divn/DDP) from Vouchered to Unvouchered funds", attached memo to C/W Divn fr EE/PER, same subject, dated 9 Feb 54.

ER-5-3572

Approved by A-DD/A 25 Mar 54.
O&I w/att O&I
fwded to AD/P,
2 cc - DD/P Admin
1 cc w/att to
Compt., lcc w/att
to MIS, 2cc -DD/A
chrono & subject.

Chief, RCS

23 March 54

Memorandum for A-DD/A, subject: "Proposed CHANGE 1 [REDACTED]"

ER-5-3566

Proposed change
signed by A-DD/A
25 Mar 54. Orig.
w/att fwded to
C/RCS for publication. lcc - DDA
subject, lcc -
buck slip in DDA
chrono.

25X1A

25X1A

Chief, RCS

22 March 54

ER-5-3551

Orig. w/att fwded
to C/RCS for sub-
mission to DD/P
for authentication
2cc - DD/A

<u>Originating Office</u>	<u>Subject</u>	<u>Action</u>
Chief of Logistics 24 March 54 25X1A9a	Memorandum for A-DD/A, subject: "Request for Purchase of Three Automobiles" w/att requisition for automobiles and memo to C/Purchase Div fr C/Contact Div, same subject, dtd 8 Mar 54. ER-5-3574	Approved by A-DD/A 25 Mar 54. O&I w/atts fwded to C/IO, lcc - Trans. Div., lcc IO/Admin, lcc - DD/A chrono.
[REDACTED] 17 March 54 25X1A9a	Memorandum for COA/DDP, thru A-DD/A, subject: "Change in Travel Authorization for Miss [REDACTED] requesting review of her case in view of possible inequity." ER-5-3389	Orig. fwded by A-DD/A to COA/DDP w/request for investigation lcc - DD/A sub. cc of buck slip in DD/A chrono. 25X1A6a
Chief of Logistics 16 March 54	Memorandum for A-DD/A, subject: "Work Report [REDACTED] dated 3 March 1954 to A-DD/A - Status of Real Estate Items Thereon". ER-5-3367 Eyes Only	Noted by LKW. Fwded to Col. [REDACTED] lcc - DD/A subject, lcc buck slip in chrono. 25X1A6a
SA/DDA:WEB 25 March 54 25X1A6a	Memorandum for Deputy Director (Plans), subject: "Unaccounted for Shortages of Funds" w/att file relative to shortage of funds at [REDACTED] station which occurred in 1949, for review and forward to Finance Division so action may be taken to relieve station of accountability. ER-5-3325	Signed by A-DD/A O&I w/att fwded to DD/P, lcc Comptroller, 2 cc DD/A chrono and subject.
Chief, PAPS 17 March 54 25X1A2g	Memorandum for the Deputy Director (Plans), subject: Authorized by Revised Administrative Plan for IO Division Subsidy A-DD/A 25 Mr 54. Project [REDACTED] w/att Admin Plan and Project Outline. ER-5-3375	Orig. w/atts fwded via special messenger to COA/DDP.